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# COMMUNITY FOOD WORKERS

(2 roles) (25 hours per week)

**These 2 new jobs are provided through the KICKSTART SCHEME and are subject to the following eligibility criteria:**

- Applicants must be aged between **16** and **24**
- Applicants must be **currently in receipt of Universal Credit**

**SQUASH** is a community organisation, based on Windsor Street in Toxteth, Liverpool 8. Since 2010 we have been making positive social change in our neighbourhood through exciting, participatory food and art practices including food-growing and cooking, arts and crafts, and through our affordable food shop and café.

We are a Community Interest Company (CIC) – a not-for-profit membership organisation that is accountable to our community. Squash runs from our community-designed building & kitchen garden which opened in 2018 and from our community food garden that was founded in 2010.

We have a 100-year vision, inspired by nature; we are actively transforming our Windsor Street Neighbourhood into a people-powered place that is known throughout the world for being a playful, resilient and loving community where everybody thrives!

## WORKING HOURS

FLEXIBLE. Likely to be 5 hrs x 5 days per week or equivalent and will sometimes include some weekend and evening work

## HOURLY RATES OF PAY:

16-17 year olds rate of pay is **£5.20** per hour

18 years and above rate of pay is **£9.50** per hour

## JOB DESCRIPTION

The Community Food Worker will support the effective operation of the Squash food shop, café, takeaway and catering service, working with the whole Squash team. We are looking for a proactive, inventive person who has a real passion for co-producing great tasting, vegetarian food and helping the Squash community food business to run smoothly.

**Working in line with Squash food principles, ethos and values main duties include:**

## FOOD PREP & SAFETY

Preparation of food served in the café, for catering and Squash-brand shop products

Food preparation will involve – washing, peeling, chopping, portioning, freezing, chilling and serving food

Working to keep high standards of Food Hygiene – keeping daily kitchen records up to date

Ensuring the cafe and shop environment is clean, tidy and welcoming

Assisting in cleaning the kitchen, shop & cafe area and cafe toilets in accordance with Health and Safety regulations Candidates will be trained to Level 2 Food Safety as part of this role

## **CUSTOMER SERVICE**

Providing a full customer care service; greeting, providing assistance & answering queries  
Taking and passing on café orders  
Develop a working knowledge of nutrition, foods and food products  
Operating the till, processing cash and card payments as well as refunds  
Answering café phone, taking orders and reservations

## **DELIVERIES & STOCK**

Assisting with ordering supplies, stock control and management  
Pricing and stocking shelves with merchandise  
Sorting and storing food deliveries correctly – following food safety guidelines  
Keeping stock checks and reporting shortages

## **MARKETING**

Developing marketing ideas for products and meals  
Responsible for special seasonal displays and promotions  
Assisting with marketing via Squashes social media and blogging platforms  
Help with physical marketing distributing posters, flyers when promoting special events

## **ADMIN**

Assist with all aspects of the veg box scheme, including downloading orders, making up boxes and communicating with customers by phone  
Working in line with admin/ordering systems

## **ESSENTIAL SKILLS:**

- Willingness to learn new skills
- Enjoy working creatively/problem solving
- Able to work independently and as part of a team
- Energetic, resourceful and flexible
- Positive and friendly
- Excellent time keeping
- Good personal organisation
- Committed to equal opportunities

## **EXPERIENCE:**

- Experience of working in a food retail environment; cafe or shop
- Experience/interest in preparing and making food
- Experience/interest in whole-foods, cooking from scratch

## **DESIRED QUALIFICATIONS:**

- English & Maths, GCSE or equivalent
- Food/nutrition/catering/retail/hospitality-based Degree OR A-levels OR equivalent

## **HOW TO APPLY FOR THIS ROLE**

If you're interested in applying for this role please contact your job coach in your local job centre and quote the following postcode as a reference: **L8 8EQ**

If you have any questions about the role please contact us at **admin@squashliverpool.co.uk**

## **CLOSING DATE FOR APPLICATIONS: 7th JUNE**